

To be completed by charrette facilitator, developer, or other charrette participant

About This Offer

The Energy Trust of Oregon, Inc. ENERGY STAR New Homes Program has a limited amount of incentive funding available to support and promote developer charrettes focused on integrating energy efficiency and/or renewable energy into housing development design. These cash funding incentives are limited and applications must be received by Energy Trust no later than December 1, 2008 in order to be eligible. Developers accepting this offer can receive a maximum total incentive amount of up to \$2,000 during the offer period. Funds are available on a first come first served basis.¹

- You may use cash funding incentives to cover 50% of the cost of your charrette, up to a maximum of \$2,000. The combined total that Energy Trust will pay for all applications that Energy Trust receives from a single developer during the offer period (through December 31, 2008), will not exceed a maximum of \$2,000.
- To qualify for funding from Energy Trust, your charrette must be designed to be focused group discussions intended to 1) identify opportunities for energy efficiency and/or renewable energy in the development under discussion, 2) develop specific goals for energy efficiency and/or renewable energy, and 3) create a detailed plan of action for how these goals will be achieved.
- Developments under discussion must be targeted for siting in Energy Trust territories (the Oregon territories of PGE, Pacific Power, NW Natural, Avista, or Cascade Natural Gas service territories).
- Qualified applications must identify a diverse group of professionals and parties involved, including developers, architects, community stakeholders, policy makers, funders, as well as other with related expertise.

How to Apply

Step 1 Attach a separate sheet to this application providing the following information:

1. Applicant's role
2. Listing of planned invited attendees
3. Estimated total cost of charrette (including cost of speakers, venue, supplies)
4. Percentage reimbursement requested
5. Anticipated date of charrette
6. Qualifications of facilitator(s)
7. Description of the purpose and agenda of the charrette
8. Description and location of housing development under discussion
9. Description of the opportunities for energy efficiency and/or renewable energy

Step 2 Read and complete this application and fax or email it, along with your attached separate sheet, to Kendall Youngblood, Residential Sector Manager at Energy Trust of Oregon at kendall.youngblood@energytrust.org or via fax at 503-546-6862 for Energy Trust review.

Step 3 Energy Trust will notify you by email whether or not your application has been approved for funding within fifteen (15) business days of application receipt by Energy Trust. Funding decisions are made in the sole discretion of Energy Trust. If approved, your charrette must be scheduled within 45 days of approval. If you miss this deadline, your funding eligibility will be withdrawn and you will be required to submit a new application.

Step 4 Within 30 days of the completion of the charrette, fax or email a final report containing the following information:

1. List of attendees
2. Date/location of the charrette
3. Detailed outline of the subjects discussed
4. Description of energy efficiency/renewable energy goals reached and plan-of-action for achieving those goals
5. Final costs and invoice for Energy Trust's funding portion. Energy Trust will issue payment within 30 days.

¹ For affordable housing developments, additional charrette funding support may also be available through Green Communities. For more information, please go to www.greencommunitiesonline.org.

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Applicant Information

Company Name	Contact Name
Telephone Number <input type="checkbox"/> office <input type="checkbox"/> cell	Email Address

Terms and Conditions

By accepting this offer, I understand and agree to the requirements set forth above, and to the following terms and conditions:

- 1. Eligibility.** Charrette funding incentives are available to planners contemplating housing developments to be sited in the Oregon electric service territories of PGE, Pacific Power, or the Oregon gas service territories of NW Natural, Avista, or Cascade Natural Gas.
- 2. Reservation of Rights.** This offer is subject to change and Energy Trust may amend this offer in any way; provided, however, that any such amendment will not affect payment obligations incurred by Energy Trust under this offer for charrette funding approved prior to an amendment. Determinations about charrette funding eligibility shall be in Energy Trust's sole discretion.
- 3. Indemnification.** Applicant shall indemnify, defend, and hold harmless Energy Trust and Energy Trust, their directors, officers, employees, subcontractors, and agents (altogether, "Indemnified Parties") from any and all claims, demands, suits, losses, or damages, including attorney fees and costs of litigation, which may be incurred by any of the Indemnified Parties in connection with this offer.
- 5. Limitation of Liability.** Energy Trust's liability in connection with this offer shall be limited to payment of charrette funding incentives in accordance with this offer. Energy Trust shall not be liable for any further amount in connection with this offer, including any special, consequential, punitive, incidental, or indirect damages, whether a claim for such further amount is made in law or equity or under theory of contract, tort, negligence, strict liability, quasi-contract, or other theory.
- 6. No Obligation.** Energy Trust's commitment to provide charrette funding incentives in accordance with this offer does not in any way imply a commitment by Energy Trust to provide any funding for any further related charrettes or any other related project or development.

I am authorized to submit this application on behalf of the applicant listed below and I have read and understand this agreement, and agree to abide by its terms and conditions.

Applicant
 Company
 Name

Authorized
 Representative (printed name)

Signature

Date